

LAKE LOCAL SCHOOLS

28090 Lemoyne Road

Millbury, OH 43447

(419) 661-6690

APPLICATION FOR EMPLOYMENT

| | | | |
|--|-------|--------------------|-------------------|
| Last Name | First | Middle | Social Security # |
| Permanent Address | | Home Phone () | Cell Phone () |
| City, State & Zip of Permanent Address | | Business Phone () | Email Address: |
| Temporary Address (until _____) | | Phone () | |
| City, State & Zip of Temporary Address | | | |
| Have you ever applied for employment with us? yes no | | | |
| If yes, month & year _____ Location _____ | | | |
| When will you be available to begin work? _____ | | | |
| Position desired/grade level: _____ | | | |
| Are you under contract for next year? yes no | | | |
| List the activities you could direct/coach: _____ | | | |
| List special training & skills: _____ | | | |
| | | | |

In accordance with Federal law, any person employed by this District must provide evidence that he/she is eligible to work in the United States.

It is the policy of this District that no candidate for a position in this District shall be discriminated against on the basis of race, color, religion, national origin or citizenship status, creed or ancestry, age, gender, marital status, non-disqualifying disability, height, or other protected categories.

Date _____ Signature _____

EDUCATION:

| Schools | Name & location | Dates | Major/Minor | Semester Hours | Subject/Grade License |
|----------------|----------------------------|--------------|--------------------|-----------------------|------------------------------|
| College | | From: To: | | | |
| College | | From: To: | | | |
| High School | | | | | |
| Other | | | | | |

Type(s) of certification/license held and expiration dates(s): _____

QUALIFICATIONS:

In your own handwriting, describe your assets that make you the best qualified candidate:

Note: A current resume should be included with this application.

TEACHING and/or RELATED EDUCATIONAL EXPERIENCES:

| | |
|---------------------------------|---|
| School/Organization Name | Telephone |
| Address | Employed (month/year) From To |
| Name of Supervisor | |
| Job Title/Description of Work | Reason for Leaving |
| School/Organization Name | Telephone |
| Address | Employed (month/year) From To |
| Name of Supervisor | |
| Job Title/Description of Work | Reason for Leaving |

References: Experienced teachers should list superintendents, principals, and supervisors. Beginning teachers should include building principals, cooperating teacher, and/or supervising teacher under whom you have taught who has first-hand knowledge of your character, personality, scholarship, and teaching ability.

1. Name: _____ Phone: _____

Address: _____

2. Name: _____ Phone: _____

Address: _____

3. Name: _____ Phone: _____

Address: _____

Pre-employment Requirements

I have been advised and understand that:

1. The background information supplied by an applicant for a position will be checked by the Lake Local School District to assure the accuracy of the data furnished and the past performance record of the candidate.

2. I authorize the Lake Local School District to make such investigations and inquiries of my personal, employment and related matters as may be necessary in arriving at its employment decision. I hereby release current and past employers, schools or persons from liability in responding to inquiries in connection with my application for employment.

3. I understand that as a precondition to employment in the position for which I am applying I must obtain a BCI and FBI background check through Lake Local Schools. A certified copy of a BCI and FBI background check performed within the last year would also be acceptable. I will pay any costs associated with the fingerprinting and criminal records check requirement.

4. I understand that any offer of employment is conditional upon the Lake Local School District's receiving a satisfactory record check from the Ohio Bureau of Criminal Identification and Investigation. I understand that if the criminal record check is not satisfactory, the Lake Local School District is not permitted by state law to employ me and must release me from any conditional contracts of employment.

5. I certify that all the information that I have provided to the Lake Local School District is complete and accurate and is submitted with the intent that the Lake Local School District will rely on this information in making its employment decisions. I understand that, should the employer discover that I have falsified any such information, I will not be hired, or if already hired, will be subject to termination from employment on that ground.

6. This information is valid from one year from the date of this application. Consideration after this time period will once again require the applicant to complete all pre-employment requirements.

Applicant's Signature

Print Full Name

Date

TB Test Required
O.R.C. 3313.71